



CONFEDERATED TRIBES
of the
GOSHUTE RESERVATION

P.O. BOX 6104
IBAPAH, UTAH 84034
PHONE (435) 234-1138
FAX (435) 234-1162

Application for Employment

The Confederated Tribes of the Goshute Reservation is an Equal Employment Opportunity employer except as provided by the Indian Preference Act and Goshute Tribal Policy. All applicants are considered on the basis of their ability to perform the job functions without regard to individual race, religion, color, sex, age, national origin, any physical disability, marital or veteran status, sexual orientation, or any other condition covered by applicable laws. It is our intention that all applicants are given equal opportunity and that selection decisions be based on job-related factors.

Please Note: The information contained in the employment application is the property of the Confederated Tribes of the Goshute Reservation. This application is valid for 90 days. If you have any questions or need assistance, please ask.

Personal Information

Date of Application: _____

Applicant Last Name: _____ First: _____ Middle _____

Any other names used by you for educational or employment purposes:

Address: _____

_____ City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Social Security _____

In case of emergency, notify:

Name: _____ Telephone Number: _____

Business requirements, including compliance and controls, may require that relatives by blood, marriage or persons who cohabit not work together in certain circumstances. In the event this should occur, applicant and supervisor must sign a recusal form.

Please list any persons related to you by blood, marriage, or with whom you cohabit who are also employed by Confederated Tribes of the Goshute Reservation: _____

The law prohibits persons who are not at least 18 years of age from permanent employment with the Confederated Tribes of the Goshute Reservation. Are you 18 years of age or more?
Yes ___ No ___

If hired, can you provide identification that establishes your legal right to work in the U.S.?
Yes ___ No ___

Have you ever been employed by the Confederated Tribes of the Goshute Reservation?
Yes ___ No ___

If yes, what year? _____ What position did you hold? _____

Have you ever applied for a position with the Confederated Tribes of the Goshute Reservation?
Yes ___ No ___

If employed previously by the Confederated Tribes of the Goshute Reservation, what name did you use? _____

Are you an enrolled member of an Indian Tribe? Yes ___ No ___ If yes, which Tribe:

Are you married or economically tied to an enrolled Native American? Yes ___ No ___

Employment Desired

Position applied for (1st choice): _____

2nd Choice: _____

Desired rate of pay: _____ Type of work desired: Full time: ___ Part Time: ___

Temporary: _____

Employment History (The following must be completed)

List your employment record for the **last 10 years starting with your most recent position and include military service, part time work, summer jobs or unemployment.** List all promotions within each job. **NOTE and explain any periods of unemployment over 1 month and attach to this application form.** Please complete this section even if you are attaching a resume.

May the Confederated Tribes of the Goshute Reservation contact your present or former employer? Yes _____ No _____

Company Name: _____ Position(s) held: _____

Address: _____

_____ City: _____ State: _____

Zip Code: _____ Telephone Number(s): _____

Duties:

Dates of employment (month, year)

From: _____ to: _____

Immediate supervisor: _____ Reason for leaving: _____

Beginning Salary: \$ _____ per: _____ Ending salary \$ _____ per _____

Company Name: _____ Position(s) held: _____

Address:

_____ City: _____ State: _____

Zip Code: _____ Telephone Number(s): _____

Job Duties: _____

Dates of employment (month, year)

From: _____ to: _____

Immediate supervisor: _____ Reason for leaving: _____

Beginning Salary: \$ _____ per: _____ Ending salary \$ _____ per _____

Company Name: _____ Position(s) held: _____

Address: _____

City: _____ State: _____

Zip Code: _____ Telephone Number(s): _____

Job Duties: _____

Dates of employment (month, year)

From: _____ to: _____

Immediate supervisor: _____ Reason for leaving: _____

Beginning Salary: \$ _____ per: _____ Ending salary \$ _____ per _____

Company Name: _____ Position(s) held: _____

Address: _____ City: _____ State: _____

Zip Code: _____ Telephone Number(s): _____

Job Duties: _____

Dates of employment (month, year)

From: _____ to: _____

Immediate supervisor: _____ Reason for leaving: _____

Beginning Salary: \$ _____ per: _____ Ending salary \$ _____ per _____

If you have additional employment experience you would like considered, please attached on a separate sheet of paper

Additional Information

List any current, valid license or permit of any kind in your possession.

Have you ever had a license or permit revoked or had an objection made against your application? ___Yes ___No

If hired for a position that requires the operation of a Confederated Tribes of the Goshute Reservation vehicle, can you provide a valid and current driver's license and a Motor Vehicle's Department Record? ___Yes ___No

Describe any special skills, training, apprenticeships or activities which you feel qualifies you for the position: _____

Describe your customer service experience and skills:

If you have experience in computer operation, please list the software applications you are familiar with:

List any languages (other than English) that you speak, read or write:

Education

	Name	City	State	Grade/Level/Degree
High School				
College				
Graduate Studies				
Trade School, Other				
U.S. Military Service				

References

List the names, addresses and phone numbers of three people (not related to you or former employers) who have knowledge of your job experience and abilities:

Name	
Address	
Occupation	
Telephone number	
How long known	

Name	
Address	
Occupation	
Telephone number	
How long known	

Name	
Address	
Occupation	
Telephone number	
How long known	

Please Read the following Statements Carefully before signing.

Applicant acknowledges and understands the following:

Truthfulness: The applicant hereby states that the information contained in this application is true, correct and complete to the best of his/her knowledge. The applicant understands that falsification, omission or misrepresentation of information on this application or any subsequent request for information made by the Confederated Tribes of the Goshute Reservation or its agents (hereafter referred to as CTGR) are grounds for withdrawal of the offer of employment and/or disciplinary action up to and including the possible termination of employment.

Background Check: The applicant hereby authorizes CTGR to conduct a routine inquiry and subsequent processing of this application form with will provide CTGR with applicable information concerning the applicant's character, general reputation, personal characteristics, personal credit history, job history and any other information, which is determined by CTGR to be necessary to determine the applicant's suitability for employment. The applicant's signature below authorizes such inquiries to be held at any time during employment with CTGR and should the applicant be employed by CTGR.

Identification: The applicant acknowledges that Federal law and CTGR policy prohibits companies from hiring any person unless he/she presents documents which establish that person's identity and eligibility to work in the United States. The applicant acknowledges that providing such documentation is a condition of employment.

Drug Testing: The applicant acknowledges that successfully passing a drug and alcohol test is a condition of employment. The applicant also acknowledges that refusal to submit to such testing prior to and during the course of employment will result in the withdrawal of the offer of employment or termination of employment. The applicant also hereby authorizes the release of the results of any such testing to CTGR.

At Will Employment: The applicant acknowledges that this application for employment in no way implies a contract for employment between the applicant and CTGR. If employed by CTGR, the applicant further understands that his/her employment is terminable by CTGR at will, that he/she is not being employed for any specified time, and that employment is not guaranteed in any way through a contract unless defined specifically in a written agreement authorized and signed by the Tribal Chairperson of the Confederated Tribes of the Goshute Reservation and the applicant/employee.

Health Examination: The applicant is aware that some positions at CTGR may require the applicant to undergo a health/physical examination as a prerequisite for employment and that the information from this examination will be released on a need to know basis to CTGR.

General Release: The applicant hereby releases CTGR its agents and any person or entity that provides or receives information pursuant to the above statements from any and all liability and any damage, which may arise there from.

The applicant acknowledges that the above statements in no way alter the status or rights of the Confederated Tribes of the Goshute Reservation.

Applicant's Signature: _____ Date: _____

All Applicants

The Confederated Tribes of the Goshute Reservation (CTGR) does not offer or provide Health, Dental or Life insurance. CTGR does not offer or provide retirement benefits.